**CAREER AND WORK EXPLORATION (CWEX) 10/20/30**

**and**

**LIFE TRANSITIONS 20/30**

**COURSE OVERVIEW**

***Mr. Buettner***

***Lab 224 Semester 2***

***2018***

Welcome to CWEX 20/30. During your time in this course you are going to be exposed to all aspects of employment when it comes to working in that big world of ours. Sounds intimidating, so if you are nervous that’s a good thing!!

The transition from school to work has emerged as one of society’s significant issues. There is evidence that improved articulation between the school and the work place will be of benefit in providing transferable employment skills that will be used throughout life.

Career and Work Exploration is a method of delivery or process that enables students to directly experience the activities of professional, business and labor communities. The education gained from this process is based on a partnership between the employers, the school, and the community, with a focus on the student. These partnerships strengthen the links among education, training and employment.

Students who participate in a variety of job experiences through Career and Work Exploration are more aware of the variety of opportunities that exist and the potential for job change. The new learning experience and students’ success during this process gives them a positive view of lifelong learning opportunities. Career and Work Exploration assists in meeting educational goals in Saskatchewan.

**Aim**

The aim of CWEX is to provide students with opportunities to develop and enhance the knowledge, skills and abilities necessary to acquire awareness, to access information and to understand and positively influence their own life career development.

Students will be able to expand their awareness, to explore and to experience in various work roles through work-based learning experiences.

**Benefits to you as a student in CWEX:**

* Experience the world of work in a supportive environment
* Apply your skills and knowledge to real work situations
* Develop employable attitudes and work habits
* Explore occupations of interest
* Determine your suitability for a particular occupations
* Obtain a current job reference
* Possibly secure employment

**CAREER AND WORK EXPLORATION / LIFE TRANSITIONS**

Objectives and Time Frame

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| --- | --- | --- |
|  | **CWEX 10/20/30** | **LIFE TRANSITIONS 20/30** |
| **February** | Expectations of Program/Overview  Introduction to Career Development  Portfolio Building (integrated throughout course)  Resumes and Cover Letters  Understanding Transferable Skills  Occupational Health and Safety | Orientation  Relationships  Personal Self-Knowledge  Career Self-Knowledge |
| **March** | Recognizing Hazards  WHMIS  Labour Standards  Interviews  Success on the Job  Work Placement (in class every Monday throughout  Placement – starting Tues., Mar. 27 ) | Career Self-Knowledge (continued)  Relationships |
| **April** | Work Placement (in class every Monday throughout  Placement ) | Relationships (continued) |
| **May** | Work Placement (continued)  Midterm Work Evaluation – Fri., May 4 | Time Management |
| **June** | Work Placement – Finished Friday, June 8  Work Study Follow-up | Career Services and Supports |

http://mrbuettnercwexcoursedailytasks.wikispaces.com/home

**COURSE EVALUATION**

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| --- | --- |
| **In-School Component – 60%**  Application Form  Resume  Cover Letter  Yara Interview  Career Awareness Project  Portfolio  Tests/Quizzes  Miscellaneous Assignments  Final Project (10% of the 60%) | **Out-of-School Component – 40%**  Employer Interview Evaluation  Employer Mid-Term Evaluation  Employer Final Evaluation  Attendance and Punctuality  Green Sheet  Blue Sheet  Final Program Evaluation |

**PLEASE NOTE THAT ATTENDANCE, PUNCTUALITY, POSITIVE ATTITUDE AND RELIABILITY ARE ESSENTIAL. CONTINUATION IN THESE COURSES DEPENDS ON STRONG PERFORMANCE IN THE ABOVE AREAS.**

Your interview begins

NOW!